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MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM : Harry E. Fitzwater
Director of Personnel
Policy, Planning, and Management

SUBJECT : Experimental Flexible and Compressed Work Schedule

REFERENCE : Memo to DDCI from D/OPPP&M, dated 24 March 1980,
Subject: Flexible and Compressed Work Schedule

1. Action Requested: None; for information only. Per your notation on referent, attached is the first of the semiannual reports regarding experiments with the flexible and compressed work schedules. The report shows the components that are participating in the experimental program and the type and length of their alternate work schedule. (U)

2. The DCI and Intelligence Community Staffs, as well as all four Directorates, have components participating in the program. Only one component, the Office of Communication's/Human Resources Division, has elected to discontinue the experiment because of unanticipated problems in maintaining continuity and responsiveness to managers and employees. (U)



Harry E. Fitzwater

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Attachment

As stated herewith

Unclassified when separated
from attachment

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SEMIANNUAL REPORT ON ALTERNATE WORK SCHEDULES

COMPONENT	TYPE OF ALTERNATE WORK SCHEDULE	EXPERIMENTAL PERIOD
1. Office of Logistics - Printing and Photography Division	Flexible Schedule	August 1978 - January 1979 (6 months)
2. Office of Data Processing - C Division	Compressed Schedule	July - November 1979 (16 weeks)
3. Office of Communications - Human Resources Division	Compressed Schedule	August 1979 - February 1980 (6 months)
4. Office of Communications - Engineering Division	Flexible Schedule	November 1979 - April 1980 (6 months)
5. Office of Logistics - Supply or Procurement Divisions - Data Control and Systems Analyses Branches	Flexible Schedule	January - June 1980 (6 months)
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7. Office of Imagery Analyses	Flexible Schedule	January - June 1980 (6 months)
8. Intelligence Community Staff Administrative Staff	Flexible and Compressed Schedule	January - March 1980 (3 months)
9. Office of Strategic Weapons Research	Flexible and Compressed Schedule	January - March 1980 (3 months)
10. Office of Current Operations - Text Preparation Branch	Compressed Schedule	January 1980 - January 1981 (1 year)
11. Office of Data Processing - Production Division	Compressed Schedule	February 1980 - February 1981 (1 year)

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COMPONENT	TYPE OF ALTERNATE WORK SCHEDULE	EXPERIMENTAL PERIOD
12. Office of Personnel Policy, Planning, and Management - Position Management and Compensation Division	Flexible Schedule	January - June 1980 (6 months)
13. Information Management Staff	Compressed Schedule	February - July 1980 (6 months)
14. Office of Central Reference - Europe Division	Flexible and Compressed Schedule	March - August 1980 (6 months)
15. National Photographic Interpretation Center	Flexible and Compressed Schedule	March - August 1980 (6 months)

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